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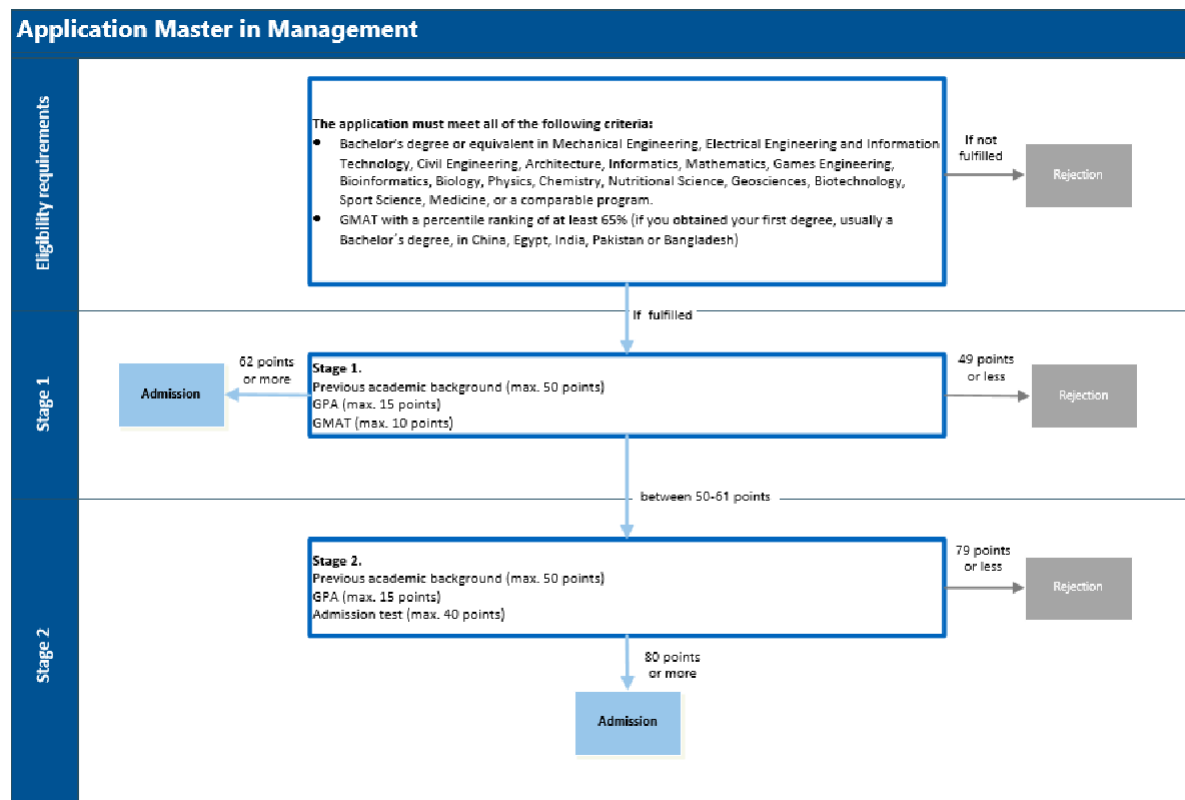
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**Application process chart Master in Management**



## 1. [Assessment procedure Master in Management](#)

### 1.1. Entrance Requirements

To be eligible to apply for the Master in Management program, applicants must hold a **bachelor's degree (requiring at least 6 semesters of study) or equivalent** in Engineering (Mechanical Engineering, Electrical Engineering, Civil Engineering & Surveying, Architecture or equivalent) or Natural Sciences (Natural Sciences, Computer Science, Mathematics, Nutritional Science, Sports Science or other).

If you have a prior degree in Industrial Engineering, you might not be eligible to apply for this program. However, you may be eligible to apply for the Master in Management and (Digital) Technology and/or Consumer Science.

In addition, you must submit a **GMAT** (classic/focus) with at least 65% percentile ranking if you have obtained your first degree (usually a Bachelor's degree) in China, Egypt, India, Pakistan, and Bangladesh.

Please note that **under no circumstances will conditional admission** be given in case an applicant does not meet the Entrance Requirements at the time of application!

If your application meets all the entrance criteria in 1.1, it will proceed to the first stage of the assessment procedure.

### 1.2. Stage 1: Previous academic background + GPA + GMAT

If an application meets the entrance requirements, **50 points** will be awarded for prior academic background.

**Up to 15 points** will be given for your overall final bachelor's degree grade. If you apply with a bachelor's degree from a foreign country and/or with a grade of grading system other than the German one, your grade will be converted into the German grading system using the [Bavarian formula by TUM](#) or [Uni-Assist](#). Please refer here for more information:

German Grade	1	1,1	1,2	1,3	1,4	1,5	1,6	1,7	1,8	1,9	2	2,1	2,2	2,3	2,4	2,5 or below
Points	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1	0

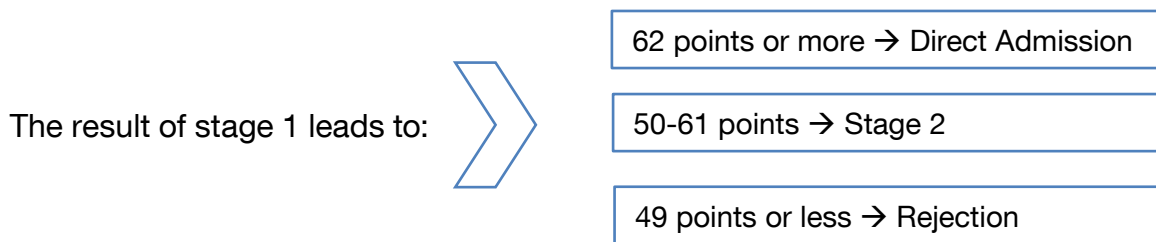
The points from your previous academic background and your final grade or ranking will be combined.

Extra points will be given for a GMAT score according to the table below:

GMAT Certificate percentile ranking %	≤65 bis 71	von 72 bis 74	von 75 bis 77	von 78 bis 79	von 80 bis 81	von 82 bis 84	von 85 bis 86	von 87 bis 88	von 89 bis 90	von 91 bis 92	≥ 93
Punkte	0	1	2	3	4	5	6	7	8	9	10

Please note that if you have obtained your first degree (usually a bachelor's degree) in **China, Egypt, India, Pakistan, and Bangladesh**, you **must submit a GMAT** (classic/focus) **with at least 65%** percentile ranking. Extra points will be granted only for a percentile ranking of 72% or higher. If your bachelor's degree was obtained in any other country, submitting a GMAT is optional for you. If you decide to submit a GMAT, the extra points will be given according to the table above

The extra points of the GMAT are considered only on the first stage of the assessment procedure. Please be sure you give the Technical University of Munich **the right to verify it online**.

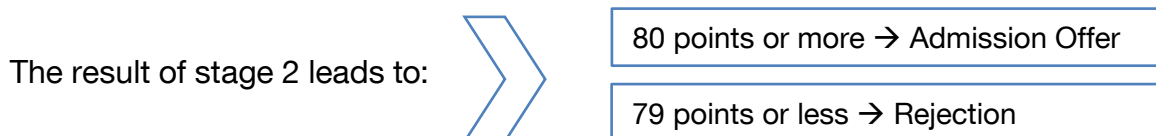


### 1.3. Stage 2: Points from Stage 1 (without GMAT) + Admission Test

In case the Admission Test is relevant to the final assessment, you will be invited to complete an online/on campus test on a specific date. The test consists of about 40 to 50 questions and has a maximum score of 40 points. It is divided into four categories:

1. Fundamentals: Mathematics (25%)
2. Logic (25%)
3. Problem solving/analysis (25%),
4. Short written text on an issue in the context of an economic or technical issue (25%).

The result in stage 2 consists of the combined points from stage 1 (GMAT not being considered in stage 2) and the total points achieved in the test. If the combined total is 80 points or more, the application will be accepted (admission), if the total point score is 79 points or less, the application will be rejected.



Check out this  
step-by-step  
[video guide!](#)

## 2. [How to fill out the Curricular Analysis?](#)

In accordance with Annexure 2 of the examination and study regulations of the master's program in Management, the assessment commission uses a Curricular Analysis to assess your eligibility and aptitude. During your application in TUMonline, you will need to follow a link to fill out the Curricular Analysis.

### 2.1. Registration

Please fill out the registration form. The link to this form will be provided at the very end of your TUM Online application.

The image shows two screenshots of the TUM Aptitude Assessment Portal. The top screenshot shows the registration step where a user enters their email address. The bottom screenshot shows the login step where a user enters a 6-digit login code. Blue boxes highlight the input fields and buttons, with arrows pointing to explanatory text boxes.

**Step 1: Registration**

TUM Aptitude Assessment TUM Admin log in

### Welcome to the TUM Aptitude Assessment Portal

Enter your email address to receive a login code. After logging in, you will be able to create new curriculum analysis or edit an existing one.

\* Email:

Please input your email!

**Help**

In case you need help or need to edit an already submitted curriculum analysis please contact us here: [TUM Administration](#).

**Step 2: Login**

### Welcome to the TUM Aptitude Assessment Portal

Enter the login code associated with the email address: [daniela.rueda.urrea@tum.de](#)

\* Login Code:

Please input your 6 digit login code!

Please enter your email address and click submit. In short you will receive an e-mail with a code.

Enter the 6-digit code you received.

## Enter your personal information.

← Your Curriculum Analysis Reset Save Submit

for Testprocess - Testing Studies  
 Credits/Modules Validation  
 0 / 0

\* First Name:

\* Last Name:

\* Applicant Number

\* Application Number

\* Date of Birth:

\* TUM Alumnus:

\* Academic Qualification

\* University Name:

\* University City:

\* University Country:

\* Required Credits

\* Current Credits

\* Standard period of study (years):

Please provide information regarding your undergraduate studies (bachelor program):

**Academic qualification:** please indicate your previous bachelor program in German or English as stated on your degree certificate.

Please indicate the official name of your university and its place and country.

Please enter the required number of credits to complete the studies, the credits you have completed and the standard length of the program in years.

## 2.2. Entering courses

After registration, please enter **all modules/courses**, grades, and credits (ECTS) according to the Transcript of Records of your undergraduate studies (Bachelor's Degree Program) in German or English. If you have completed additional classes that are not part of your main study program, please list them under the fifth category, Subjects from additional transcripts and/or additional degrees, and upload the transcript(s) in TUMonline.

List them according to the following subject groups as you see fit, and please enter each subject only once!

Business management modules Sum of Credits: 0/25

Module Name	Credits	Grade	Category
<input type="text" value="Module Name"/>	<input type="text" value="Credits"/>	<input type="text" value="Grade"/>	Business management modules

+ Add module

Please enter the name of the course/module as stated on the transcript (Leistungsnachweis) in German or English.

Please enter the number of credits you have gained for the course as indicated on the transcript.

Please enter your grade as indicated on the transcript. Foreign grades **do not** need to be transferred into the German grading system.

**Important Note:** If your transcript shows non-numerical / letter grades:

If your course was graded „passed” / “satisfactory” / “exempt” or similar  
 → please enter 0.0 as the grade

If your transcript shows non-numerical / letter grades only:  
 → Please use the conversion table at the end of the transcript to convert letter grades into numerical grades (see [example here](#))

Subjects or modules from additional transcript that you would like to use must be entered in the last category “Subjects from additional transcript and/or additional degree”.

Module Name	Credits	Grade	Please consider for Category	Switch Category
Example 1	5.0	1.0	Fundamental subjects in empiric...	Subjects from additional transcripts...
Example 2	8.0	4.0	Technical basics in the field of qu...	Subjects from additional transcripts...
+ Add module				

Please enter the name of the course/module as stated on the transcript (Leistungsnachweis) in German or English.

Please enter the number of credits you have gained for the course as indicated on the transcript.

Please enter your grade as indicated on the transcript. Foreign grades do not need to be transferred into the German grading system.

Please choose the core module group which you want the subject/module to be considered for.

#### Core Groups:

1. Fundamental subjects in engineering

Examples: Mechanical engineering, electrical engineering, architecture, civil engineering and surveying

2. Fundamental subjects in natural sciences

Examples: Chemistry, physics, mathematics, computer science, nutritional sciences, sports science

3. Fundamental subjects in management and economics

Examples: Finance, marketing, accounting, microeconomics

4. All other subjects

Examples: Law, communication skills, language training, thesis, internships

## 2.3. Submission

Before sending the form online, please verify if all your entries **are correct and complete**.

**All compulsory and elective modules must be listed and correctly assigned! If on your transcript of records there are, for example, 25 courses with a total of 180 credits, your curricular analysis must have the 25 courses and 180 credits.**

← Your Curriculum Analysis

Reset

Save

Submit

for Testprocess - Testing Studies

⚠ Credits/Modules Validation

140 / 140.00

Check that the number of credits is the same.

\* First Name:

\* Last Name:

\* Applicant Number ☹:

\* Application Number ☹:

\* Date of Birth:

After you hit „submit“, you will not be able to edit the analysis any longer. If you find a mistake, please contact the admission team. Please note that we can only help you make changes until you officially submit your application through TUMonline (not after).

## 2.4. FAQs about the Curricular Analysis

### Can I also list modules from my master studies or previous study programs?

Additional modules that are not part of your main study program but are necessary for a successful application or if you additionally studied at another university should be listed in the Curricular Analysis under the sixth category Subjects from additional transcripts and/or additional degrees

### Can I also list modules that I will finish after my application?

No, only fully completed courses that are listed in your Transcript of Records can be accepted.

### I did not get a grade for the course, should I list it?

Yes, please list all modules of your transcript of records. If you did not get a grade, please refer to [this question](#).

### I'm not sure which category my course fits into. What should I do?

Please put it into the "all other subjects", if you are not sure.

### Should I convert grades into the German grading system and credits into the ECTS system?

No, please enter the classes exactly as they appear on your transcript of records. If any conversions are necessary, they will be done by TUM.

### Which language should the courses listed be in?

Please enter the classes exactly as they appear on your transcript of records (German or English). In case you are applying with a translated copy of a transcript of records, please use the translated title (German or English).

### Can I enter non-numerical grades (such as A, B ...)?

No, the system cannot process non-numerical/ letter grades. In this case, please enter 0.0, we will use the information on your transcript for reference.

In case your transcript of records contains the numerical equivalence of the letter grades, please enter the numerical grades. If your transcript contains a **conversion table like this, please use it** to determine the corresponding number grade:

GRADING SYSTEM	
1. Final Grades that Contribute to the GPA	
Grade	Coefficient
A	4,00
A-	3,70
B+	3,30
B	3,00
B-	2,70
C+	2,30
C	2,00
C-	1,70
D+	1,30
D	1,00
F	0,00

The lowest passing grade is 'D' for undergraduate courses and 'C' for graduate courses.

### I made a mistake. What should I do?

If you have made a mistake, please contact the admission team.

### How can I upload a module description?

To upload your module descriptions in the Curricular Analysis, click on the white cross next to each category.

### Where can I find the Application and Applicant numbers?

You find the numbers in TUMonline:

1. Click continue in the application until you will come to "preview" (it normally saves the draft)
2. Then go back
3. In "My applications", you will see both numbers

If, with these steps, you still cannot find the application number, please enter the applicant number instead.

#### [I'm having problems with the Curricular Analysis, what can I do?](#)

If you are facing problems with the Curricular Analysis, please try the following solutions:

- Have all the fields in Personal Information been filled in and saved? These are required fields and if any of them have not been filled in, nothing can be saved.
- Are you using the latest version of Google Chrome, Safari or Mozilla Firefox? The program works best in these browsers. Outdated browser versions may cause difficulties.
- Did you fill in all the information in the modules? It is necessary to fill in all fields here as well.

Please note that this information sheet is not legally binding nor do we guarantee for its correctness and completeness! The only legally binding document is the statute ("FPSO") in its most current version.

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